

#### Tulare County Office of Education

Tim A. Hire, County Superintendent of Schools

# **PK-12 EDUCATIONAL EMPLOYMENT FAIR** A GUIDE FOR CANDIDATES - NAVIGATING THE VIRTUAL PLATFORM



# **VIRTUAL JOB FAIRS** *A GUIDE FOR CANDIDATES*

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#### **LOGGING IN**

1. Go to https://thecentervirtualevents.vfairs.com and click event date you registered for:

		Tulare County Office of Education Intel Ame Guary Installation of Education									
	THE CENTER PK-12 EDUCATIONAL EMPLOYMENT FAIRS Connecting the educational workforce to California education agencies VIRTUAL STATEWIDE EVENTS										
	Statewide PK-12 Educational Employment Fair July 28, 2022	Substitute Teacher Fair September 14, 2022	Classified Job Fair October 6, 2022								
	Open House Event November 8, 2022	Statewide PK-12 Educational Employment Fair November 17, 2022	Statewide PK-12 Educational Employment Fair February 23, 2023								
	Open House Event March 8, 2023	Classified Job Fair April 5, 2023	Statewide PK-12 Educational Employment Fair April 25, 2023								
		Substitute Teacher Fair May 11, 2023									
2. (	Click "Login"										
											1
		Fulare County Fice of Education		Candidate Instructions	Agency Instructions	Candidate Registration	Agency Registration	Participating Education Agencies	Why Attend	FAQs	Lo Updat

### **VISITING BOOTHS**

1. Go to Employers tab. Here you'll find the exhibit hall where you can browse education agencies' booths.



2. Find education agencies that interest you. Use the scroller at the right or the Exhibitors Index to find agencies whose booths you'd like to visit.



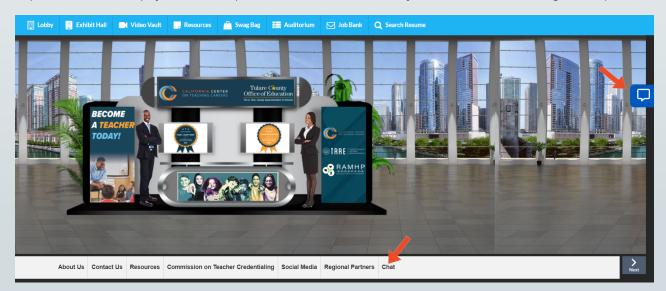
3. Click on an education agency's name to visit their booth.



4. Peruse information about the education agency.



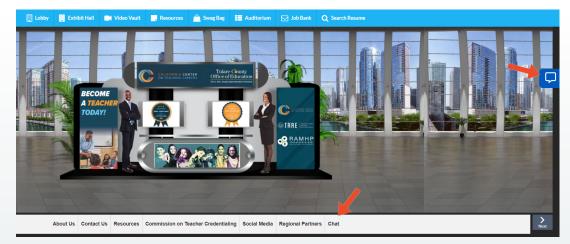
5. Go to Chat. The chat button will appear and become active only when the event is live. *To ask a question or learn more about the agency, enter their chatroom, which is akin to speaking to representatives at a physical booth. (Please remember to refresh your screen when event goes live)* 



#### INTERACTING IN CHATROOM \_\_\_\_\_\_ SPEAKING WITH EDUCATION AGENCIES



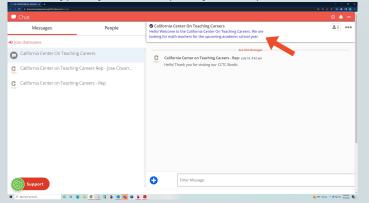
1. Go to Chat. The chat button will appear and become active only when the event is live. (*Please remember to refresh your screen when event goes live*)



2. Engage with education agency representatives. *To speak with representatives, enter a message in the text bar. Anything you say here will be displayed to everyone in the chat. This is known as a chatroom. This is the best venue for more general questions about openings, demographics, locations, etc.* 

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Messages	People	California Center On Teaching Careers	<u><u></u> 1 •••</u>
Search California Center on Teaching Careers - Rep	(Cast Now	See Bill Message California Center on Tracking Careers - Rep: July 14: 653 Jm Hellof Thank your for visiting our CCTC Booth.	
Support		Enter Message	0

3. Check to see if your question has already been answered. *Announcements will be pinned to the top of the chat, which is typically where frequently asked questions are answered.* 



#### **MEETING ONE-ON-ONE WITH EDUCATION AGENCIES**

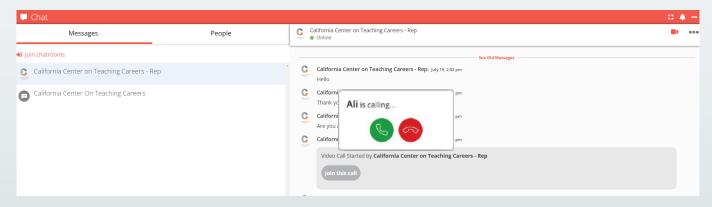


4. Chat with education agencies individually. *Education agency representatives will initiate an individual chat with you. We call this a Direct Message. The messages here will only be seen by you and the education agency representative.* 

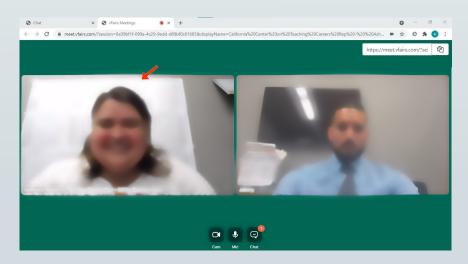
Type your message to the education agency representative in the text bar.

📮 Chat		\$ 🌲 <del>-</del>
Booth Reps Online	Collifornia Center On Teaching Careers Heliol Welcome to the California Center On Teaching Careers. We are looking for math teachers for the upco	<u><u></u> <u></u> </u>
California Center on Teaching Careers - Rep	See Old Messages	
Online Users	California Center on Teaching Careers - Rep: July 18, 452 pm Hellol Thank you for visiting our CCTC Booth.	
Dacey Kline		

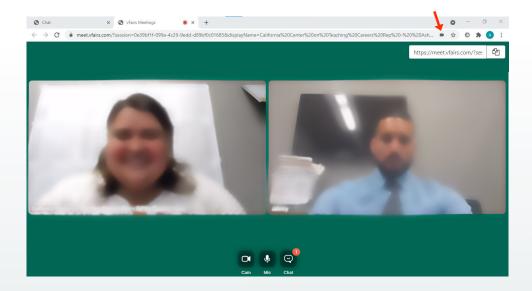
5. Accept a call or video chat initiated by an education agency representative.



Once connected, your audio or video call will open a new tab. Tab titled vFairs Meetings.



If you are prompted, please allow for use of the Microphone and Camera on your device. We recommend using Chrome as your web-browser and in case you need to change the settings, you can do so by clicking the little camera icon at the right side of your URL.

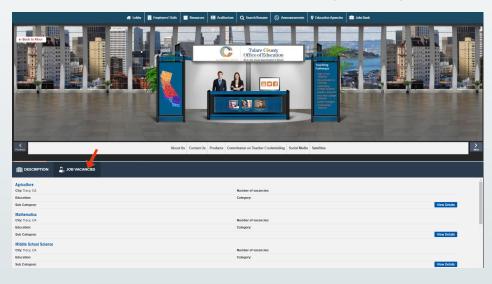


## FINDING OPEN POSITIONS USING JOB BANK

1. Seek out open positions at education agencies participating in the job fair. Click on the "Jobs Bank" tab



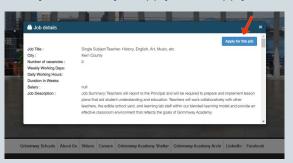
2. After you find a job opening of interest, go back to the exhibit hall and find the agency's virtual booth. Select the booth and click on "Job Vacancies" to view job openings.



#### 3. Click on view details:

Agriculture City: Tracy, CA	Number of vacancies:	, Í
Education:	Category:	
Sub Category:		View Details
Mathematics City: Tracy, CA	Number of vacancies:	
Education:	Category:	
Sub Category:		View Details

4. Once you are ready to apply, click "Apply for this job"







#### **CALIFORNIA CENTER ON TEACHING CAREERS**

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